

Course Contract for XLC Upper-Division Tutorials (195-199)

Contract Terms

This contract must be approved by the instructor in charge and the chair of the department or program.

The instructor must be a faculty member of the department or program. In addition, the following terms apply:

- A student who has an outstanding incomplete in a 195-199 contract may not enroll in another 195-199 course until the grade of Incomplete has been removed
- In order to enroll in an 195-199 course, a student must have one of the following: Junior standing and at least a 3.0 GPA in his/her major field, Senior standing, Graduate standing
- The total number of units allowed for a letter grade in a 195-199 course is 32
- Credit for a 195-199 course in a single term is limited to a maximum of 8 units
- Individual faculty may sponsor a maximum of seven students in 195-199 courses
- Tangible evidence of the work accomplished in 195-199 courses must be submitted to the faculty member and the department offering the course before a grade is assigned
- At the close of the term, tangible evidence of work accomplished, signed by the student and the supervising faculty member, must be filed and retained by the department or program for three years.

Student

Name: _____ Phone: _____

UID: _____ Email: _____

Major: _____

Faculty Member

Name: _____ Phone: _____

Address: _____ Email: _____

Course Details

Course: _____ Units: _____

Dept.: _____ Grade: _____

Term: _____

Course Proposal

Provide a short description of the independent study and the nature of the faculty supervision.

Indicate the tangible evidence you will provide as proof of the work completed. Evidence of work may be in the form of a written report or other project.