The Ingrid Skulstad Williams Scholarship 2019
Supporting Women Enrolling in Certificate Programs

The Ingrid Skulstad Williams Scholarship was established to support women returning to postsecondary education to become more self-sufficient. Ms. Skulstad Williams was born and grew up in Nazi-occupied Europe and immigrated to the United States as a young adult. Her husband passed away unexpectedly at a young age, and she faced the challenge of becoming self-supporting. She returned to the classrooms of UCLA Extension in the late 1970s to pursue business courses and went on to a successful career in the travel industry. Through her estate, Ms. Skulstad Williams established this scholarship endowment to help women who would otherwise not have the financial means or opportunity to attend postsecondary education. Ms. Skulstad Williams believed strongly that lifelong learning can change lives. Each year, in perpetuity, UCLA Extension will award a minimum of one scholarship up to $5,000 toward course fees within a certificate program.

Eligibility Criteria:

- Applicant must be a woman
- Minimum attainment of an associate degree (AA) or equivalent
- Applicant must meet all prerequisites of the individual certificate program she has chosen
- Gross income cannot exceed $2,500 a month for a household of one. This threshold increases 10% for each additional person in the household: household size: 1 = $2,500 a month; 2 = $2,750, etc.
- UCLA and UCLA Extension employees and their family members or dependents are not eligible to apply

To apply, candidates must submit:

- Completed application form
- 450-500 word, typed Personal Statement
- Official transcript from college or university to demonstrate previous higher education
- Two recommendation letters; recommenders may be current or former employers, college teachers, or leaders of volunteer or civic organizations with whom you have worked
- A signed photocopy of your/your spouse’s 2018 Federal Income Tax Return (IRS Form 1040, 1040A, 1040EZ 1040TEL) with all schedules and worksheets (or that of your parents if you were claimed as a dependent; parental tax returns are required for applicants who are under age 24, if a full-time student, at the end of the tax year).
- A photocopy of your/your spouse’s most current payroll check stub(s): check stubs must be dated within the past 30 days
- If you are currently unemployed and/or receiving public assistance, current documentation dated within the past 30 days verifying source of income and monthly entitlement is required
- Eligibility criteria for all final candidates will be checked and confirmed by UCLA Extension

Application Deadlines:

<table>
<thead>
<tr>
<th>Application Period</th>
<th>Application Deadline</th>
<th>Notification of Winner</th>
</tr>
</thead>
<tbody>
<tr>
<td>April 22, 2019 – May 20, 2019</td>
<td>May 20, 2019 (4:00 PM)</td>
<td>August 12, 2019</td>
</tr>
</tbody>
</table>

Applications will only be accepted via US mail or hand delivered to: UCLA Extension, 10960 Wilshire Blvd, 17th FL, Los Angeles, CA 90024. No faxes or emails are accepted. Postmarks will not be honored.

Only complete applications will be considered. Submission of applications that are incomplete, late or from students who are not eligible will not be considered. Applications will not be returned. UCLA Extension reserves the right to request additional financial documentation.

Scholarship recipients can utilize their awards to offset course fees beginning in the Fall 2019 quarter and will have two years from the date of their award to utilize the full scholarship amount.

If you have any questions regarding the Ingrid Skulstad Williams Scholarship, please call (310) 825-7728 or email scholarships@uclaextension.edu.
Ingrid Skulstad Williams Scholarship
Application Form 2019

Due date: May 20, 2019

Student's Last Name: ________________________________

First Name: ________________________________

Local Address (Number and Street): ________________________________________________________________

City: ________________________________  State: ________________________________  Zip: ________________________________

Daytime Telephone: (         ) _________________________  Email: ________________________________

Quarter you wish to start Certificate Program: ________________________________

If you are currently enrolled in a certificate program, please provide the name of the certificate you are enrolled in and expected quarter of completion: ________________________________________________________________

Personal Statement: In 450 to 500 words, describe what you hope to accomplish once you have completed your certificate program. In your essay, include why you selected this particular certificate and how it will help you toward your goals in general and, more specifically, toward becoming more self-sufficient. Evaluation of the essay will include the information provided on the steps you have taken toward your goal, how your past experience integrates with your future plans, and your ability to communicate in writing. Essays longer than the indicated word-length will be disqualified. Essays must be typed.

By submitting this application to UCLA Extension, Development Office, 10960 Wilshire Blvd, 17th FL, Los Angeles, CA 90024, to be considered for an Ingrid Skulstad Williams Scholarship, I certify that all information on this form and any attachment is true, complete, and accurate, and that I am the author of the original personal statement included with this application. Additionally, I give UCLA Extension permission to confirm my eligibility for the scholarship, share my application with the scholarship review committee, and utilize quotes from my personal statement in marketing materials.

Student's Signature: ________________________________  Date: ________________________________

If you have any questions regarding the Ingrid Skulstad Williams Scholarship, please call (310) 825-7728 or email scholarships@uclaextension.edu.
Recommendation for the Ingrid Skulstad Williams Scholarship 2019

To be completed in full, in English, by the recommender only.

A note to the recommender: Thank you for assisting with the student's application for a scholarship. You may either use this form for your recommendation or provide a letter on your own letterhead with the requested information.

Student Name: ________________________________

Describe your relationship to the applicant. Include length of time you have known the applicant.

Write a brief statement about how you think this student qualifies for a scholarship and their ability to succeed in a UCLA Extension Certificate Program.

Recommended by: _____________________________________________

Name (please print) ___________________________ Title ___________________________

Signature: ___________________________ Date: ____________ Phone: ___________________________

Please return this form to the applicant in an envelope with your signature across the seal. The applicant is to return the unopened envelope with the application to UCLA Extension.
**IDENTIFICATION**  PLEASE TYPE OR PRINT IN INK.  
Date of Birth_____________________

Name_________________________________________________________________
Last First Middle
Daytime Phone (_____)_________________

Address _____________________________________________________________________________________________________
Number & Street City & State Zip Code

**EDUCATION HISTORY**

Circle last year completed.
High School 10 11 12  
College 1 2 3 4

College Name ___________________________ Dates _______________ Degree ___________________

_______________________________

_______________________________

I have attended UCLA Extension:  □ Yes  □ No  Dates ________________

**EMPLOYMENT INFORMATION**

EMPLOYER (current or most current) ____________________________________________________________

Business Phone (_____)_________________ Business Address _________________________________

Occupation ___________________________ Gross Monthly Salary $ ________________

Dates Employed: From _______________ To _______________

Spouse’s Employer ____________________________________________________________

Business Phone (_____)_________________ Business Address _________________________________

Occupation ___________________________ Gross Monthly Salary $ ________________

Dates Employed: From _______________ To _______________

**IF APPLICABLE:** (Social Security Number is Claim Number)

Unemployment: Claim Number ___________________________ Disability: Claim Number ___________________________

Welfare: Social Worker’s Name ___________________________ Social Security: Claim Number ___________________________

Phone (_____)_________________ VOC. REHAB: Counselor’s Name ___________________________

Phone (_____)_________________
**STUDENT STATUS** (please check)

I am supported by:  
☐ 1. Self  ☐ 2. Parent(s)  ☐ 3. Spouse  ☐ 4. Other  
Beginning Date ____________________

If you checked 1, attach a signed copy of your 1040 tax form or a statement explaining why one was not filed, including W-2 forms.

If you checked 2, 3, or 4, attach a signed copy of that person's 1040 tax form or a statement why one was not filed, including W-2 forms.

---

**CONFIDENTIAL FINANCIAL STATEMENT**

**INCOME**

<table>
<thead>
<tr>
<th>Description</th>
<th>Monthly</th>
<th>Annual</th>
</tr>
</thead>
<tbody>
<tr>
<td>WAGES, SALARIES, ETC.</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>SPOUSE'S WAGES, SALARIES, ETC.</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>CONTRIBUTION FROM OTHERS: (If contribution is not in dollars, compute dollar amount and explain.)*</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>OTHER: TYPE</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>SOCIAL SECURITY BENEFITS</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>VETERANS BENEFITS</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>OTHER: (Child support, welfare, etc.)</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$_______</td>
<td>$______</td>
</tr>
</tbody>
</table>

**EXPENSES**

<table>
<thead>
<tr>
<th>Description</th>
<th>Monthly</th>
<th>Annual</th>
</tr>
</thead>
<tbody>
<tr>
<td>RENT OR MORTGAGE PAYMENT</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>FOOD</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>UTILITIES</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>INSURANCE</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>HOME/APARTMENT</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>AUTO</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>OTHER (e.g. life, theft)</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>CREDIT CARD PAYMENTS</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>TRANSPORTATION (car payments, gas, repairs)</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>MEDICAL/DENTAL</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>RECREATION</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>CHILD CARE</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>CLOTHING</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td>OTHER (include payments on student loans and debts)</td>
<td>$_______</td>
<td>$______</td>
</tr>
<tr>
<td><strong>SPECIFY:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td>$_______</td>
<td>$______</td>
</tr>
</tbody>
</table>

* Explain any exceptional financial condition on the following page.  
**Indicating "0" or "no income" is not acceptable.
ASSETS AND INDEBTEDNESS (please enter figure or word “NONE”)

CASH, SAVINGS, AND CHECKING ACCOUNTS AS OF THE FIRST OF THIS MONTH $ ______________________

REAL ESTATE: MARKET VALUE ______________________

UNPAID MORTGAGE ______________________

INVESTMENTS (STOCKS, BONDS, AND OTHERS)

OTHER OUTSTANDING DEBTS (not previously included)

IF YOU WISH TO EXPLAIN AN EXCEPTIONAL FINANCIAL CONDITION, PLEASE USE THE REMAINDER OF THIS PAGE OR ATTACH AN ADDITIONAL SHEET.