

Certificate

Business Fundamentals

Acquire the financial, economic, and organizational skills required for success in a business environment.

Total Units: 36

The Business Fundamentals program consists of six required courses, three elective courses, and a business ethics seminar. Students must take all courses for letter grade and pass with a program GPA of 2.50 or better.

Completion time: 3 quarters (full-time pace), 1.5 to 2 years (part-time pace)

Eligible for:

International Students

Required

24 Units | 6 Courses, 1 Seminar

Typically Offered*

COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
Principles of Financial Accounting MGMT X 1A	4.0	Classroom Online	Classroom Online	Classroom Online	Classroom Online
Principles of Financial Accounting II MGMT X 1B	4.0	Classroom Online	Classroom Online	Classroom Online	Classroom Online
Applying Business Economics to Business Decisions MGMT X 100	4.0	Classroom Online	Classroom Online	Classroom Online	Classroom Online
Business Law: Fundamentals LAW X 420	4.0	Classroom Online	Classroom Online	Classroom Online	Classroom Online
Applied Managerial Finance MGMT X 130A	4.0	Classroom Online	Classroom Online	Classroom Online	Classroom Online
Marketing Principles and Practices MGMT X 160	4.0	Classroom Online	Classroom Online	Classroom Online	Classroom Online
Business Ethics MGMT 891.02	---	Classroom Online	Classroom Online	Classroom Online	Classroom Online

Electives

12 Units | Choose 3 Courses

Typically Offered*

COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
Business Communications MGMT X 109	4.0	Online	Classroom	Online	
Mathematical Solutions for Businesses MGMT X 110	4.0	Classroom Online	Classroom Online	Classroom Online	Classroom Online
Business Statistics MGMT X 115	4.0	Classroom Online	Classroom Online	Classroom Online	Classroom Online
Advertising Principles and Practices MGMT X 163	4.0	Classroom	Classroom	Classroom	
Management Theory, Policy, and Practice MGMT X 190	4.0	Classroom	Classroom Online	Classroom	Classroom
Fundamentals of Business Administration and Management MGMT X 497.613	4.0	Classroom Online	Classroom Online	Classroom Online	Classroom Online
Fundamentals of Investing MGMT X 433.01	4.0	Classroom Online	Classroom Online	Classroom Online	Classroom Online
Elements of Human Resources Management MGMT X 450	4.0	Classroom Online	Classroom Online	Classroom Online	Classroom Online

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*Courses in this program are typically offered during the quarters and format(s) outlined above. Scheduling is subject to change at any time by UCLA Extension.

Please visit our website for all current course offerings.

Contact Us

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COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
Introduction to International Business MGMT X 460.902	4.0	Classroom	Classroom	Classroom	Classroom Online
Entrepreneurship and New Venture Formation MGMT X 497.52	4.0	Classroom	Classroom	Classroom	
Developing A Business Plan MGMT X 497.610	4.0	Classroom Online	Classroom Online	Classroom Online	Classroom

Please Note:

An application form and nonrefundable fee are required to establish candidacy in this program. The application & candidacy fee establishes your candidacy in the program for a period of time covering normal progress toward completion, and may allow you to access a variety of program benefits. [Apply Now](#).

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