

Certificate

Early Childhood Education Administration

This program teaches the skills needed to take on an administrative or supervisory role in programs for children from birth to age five.

Total Units: 18

The Early Childhood Education Administration program consists of four required courses and 6 units (two courses) of elective credit.

100% Online

Completion time: In as little as one year

Required

12 Units | 4 Courses

COURSE NAME & NUMBER	UNITS	Typically Offered*				
		FALL	WINTER	SPRING	SUMMER	
Home and School Cooperation for Administration of Early Childhood Centers EDUC X 321.19	3.0		Online		Online	
Supervision and Administration of Early Childhood Centers: Part I EDUC X 321.2	3.0	Online	Online	Online	Online	
Supervision and Administration of Early Childhood Centers: Part II EDUC X 321.21	3.0	Online	Online	Online	Online	
Adult Supervision in Early Childhood Programs EDUC X 321.23	3.0	Online	Online	Online	Online	

Electives

Complete a minimum of 6 units

COURSE NAME & NUMBER	UNITS	Typically Offered*				
		FALL	WINTER	SPRING	SUMMER	
Building Self-Esteem in Young Children EDUC X 312.11	3.0		Online		Online	
Techniques for Behavior Change in Young Children EDUC X 312.42	3.0	Online		Online		
Documentation, Observation, and Assessment of Young Children EDUC X 321.26	4.5	Online		Online		
Exploring Ideas from Reggio Emilia in American Context EDUC X 321.31	3.0		Online			
Music and Movement in Early Childhood Education EDUC X 321.44	3.0			Online	Online	
Health, Nutrition, and Safety in Early Childhood EDUC X 321.59	3.0	Online		Online		
Positive Discipline Strategies for Young Children EDUC X 321.6	3.0		Online		Online	
Including Children with Special Needs in Typical Child Care, Preschool, and Kindergarten Programs EDUC X 321.61	3.0		Online			
Infant and Toddler Development and Care EDUC X 321.71	4.5		Online		Online	
Developing an Infant and Toddler Child Care Program EDUC X 321.74	4.5	Online				

Please Note: An application form and nonrefundable fee are required to establish candidacy in this program. The application & candidacy fee establishes your candidacy in the program for a period of time covering normal progress toward completion, and may allow you to access a variety of program benefits. [Apply Now](#).

*Courses in this program are typically offered during the quarters and format(s) outlined above. Scheduling is subject to change at any time by UCLA Extension.

Please visit our website for all current course offerings.

Contact Us

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