

Certificate

Human Resources Management

Help your HR career flourish. Explore current, comprehensive, and practical responsibilities of a human resources generalist.

Total Units: 36

The Human Resources Management program consists of seven required courses, a required Ethics for HR Professional seminar, and eight units of elective credit (2-3 courses). Students must take all courses for letter grade and pass with a program GPA of 2.50 or better.

Completion time: 3 quarters (full-time pace)

Eligible for:

VA Benefits

Required

28 Units | 7 Courses, 1 Seminar

Typically Offered*

COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
Elements of Human Resources Management MGMT X 450	4.0	In-Person Online	In-Person Online	In-Person Online	In-Person Online
Talent Acquisition MGMT X 450.2	4.0	In-Person Online	In-Person Online	In-Person Online	In-Person Online
Compensation Programs: Administration and Design MGMT X 450.31	4.0	In-Person Online	Online	In-Person Online	Online
Benefits Programs: Administration and Design MGMT X 450.32	4.0	Online	In-Person Online	Online	In-Person Online
Employee Relations and Legal Aspects of Human Resources Management MGMT X 450.34	4.0	Online	In-Person Online	Online	Online
Financial Aspects of Human Resources Management MGMT X 450.03	4.0	In-Person Online	Online	In-Person Online	Online
Human Resources Development MGMT X 482.201	4.0	In-Person Online	Online	In-Person Online	Online
Ethics for Human Resources Professionals MGMT 859.50	---	Online	Online	In-Person Online	Online

Electives

8 Units | Choose 2-3 Courses

Typically Offered*

COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
Strategic Human Resources Management MGMT X 450.35	4.0		In-Person	Online	
International Human Resources Management MGMT X 450.65	4.0	In-Person	Online	In-Person	
Human Capital Management MGMT X 450.36	4.0	Online		In-Person	
Advanced Human Resources Management MGMT X 482.203	4.0		Online		Online
Organizational Communication MGMT X 482.202	4.0	In-Person	Online	In-Person	Online
Fundamentals of Business Administration and Management MGMT X 497.613	4.0	In-Person Online	In-Person Online	In-Person Online	In-Person Online

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*Courses in this program are typically offered during the quarters and format(s) outlined above. Scheduling is subject to change at any time by UCLA Extension.

Please visit our website for all current course offerings.

Contact Us

310-206-4271

bamcertificate@uclaextension.edu

COURSE NAME & NUMBER	UNITS	FALL	WINTER	SPRING	SUMMER
Cross-Cultural Communication and Management in a Global Workforce MGMT X 490.8	4.0	Online		In-Person	
Managing Change in Organizations MGMT X 491.11	2.0	In-Person		Online	
Crisis Management and Communications: Safeguarding Image and Viability MGMT X 469.15	2.0	In-Person	Online	In-Person	Online
Internship in Human Resources Management MGMT X 450.50	4.0	Hybrid	Hybrid	Hybrid	Hybrid

Please Note:

An application form and nonrefundable fee are required to establish candidacy in this program. The application & candidacy fee establishes your candidacy in the program for a period of time covering normal progress toward completion, and may allow you to access a variety of program benefits. [Apply Now](#).

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