

THE ZAPPALA FAMILY SCHOLARSHIP
For the Alcohol and Drug Abuse Counseling Certificate

Application Information
Open to New Students Registering for Fall Quarter 2019

The Zappala Family Scholarship, established in 2013, supports students enrolled in the *UCLA Extension Alcohol & Drug Abuse Counseling Certificate*. When it comes to the cycle of addiction, skilled and well-trained substance use disorder counselors make all the difference in the lives of those who struggle with the disease. This scholarship was created to provide qualified individuals the opportunity to pursue professional careers as addiction counselors.

The Zappala family has been personally touched by the devastating effects of addiction and strongly believes in supporting the education of those seeking to help individuals and families overcome addiction, achieve recovery, and return to a healthy way of living. Thanks to the support of qualified and compassionate counselors, a member of the Zappala family successfully received treatment for addiction, rebuilt a sober life, and later pursued his own career in substance use disorder counseling after completing his certificate in Alcohol and Drug Abuse Counseling at UCLA Extension. In gratitude for that support, the Zappala family offers assistance to those pursuing careers in substance use disorder counseling to ensure that expert counselors are readily available for other families like theirs.

Facts About The Zappala Family Scholarship

- For new students registering and beginning the program in Fall 2019, partial scholarships awarded to eligible candidates.
- Scholarship awards provide 50 percent of course registration fees in the *Alcohol and Drug Abuse Counseling Certificate*.
- Fee reduction will apply to all courses in the certificate **EXCEPT** the *Study Skills* one-day course. The *Study Skills* one-day course is a prerequisite to the certificate program if the candidate has not attained a minimum of an Associate Degree (AA). If required, the *Study Skills* one-day course must be completed before the scholarship is awarded.
- Scholarships are nontransferable and will expire within four years of award date.
- Scholarships are not awarded based on financial need and applicants are not required to submit financial documentation.
- The scholarship supersedes any other discounts available.

Eligibility Criteria

Qualified candidates:

- Must be U.S. citizens or permanent residents.
- Must complete the prerequisite *Study Skills* one-day course offered on Sept. 14, 2019, if they DO NOT have a minimum of an AA degree documented by official transcript.
- Must attain a letter grade of “B” or higher in each course to maintain eligibility for the scholarship.
- Must submit their application by 11:59pm (PDT) on the deadline of **Monday, July 1, 2019**. Applications will be accepted starting **Monday, April 1, 2019, at 8am to Monday, July 1, 2019, at 11:59pm (PDT)**. Only complete applications will be considered.
- UCLA and UCLA Extension employees and their family members or dependents are not eligible to apply.
- Should be aware that eligibility criteria for all final candidates will be checked and confirmed by UCLA Extension.
- Must be a new student to the program registering in Fall 2019. Current students are not eligible for the scholarship.

How to Apply: APPLICATION CHECKLIST

- Fill out and sign the **Personal Information Form**, which can be found on [page 2](#) of the **Application Packet**. It can also be downloaded from uclaextension.edu/financial-aid-scholarships-discounts/scholarships by clicking on “Zappala Family Scholarship.”
- Submit the completed application form along with a typed **Personal Statement** of up to 500 words. The **Personal Statement** should include:
 - A well-written statement demonstrating the ability to communicate in writing
 - Your career goals once the certificate program is completed
 - Your steps taken to-date to achieve these career goals
 - Your motivation for setting these career goals and how past experience has influenced your plans
- **Two Student Recommendation Forms** submitted by references you choose. References should submit recommendation forms directly to Lisseth Gutierrez at scholarships@uclaextension.edu using the **Student Recommendation Form** that can be found on [page 4](#) of this application. It can also be downloaded from uclaextension.edu/financial-aid-scholarships-discounts/scholarships by clicking on “Zappala Family Scholarship.”

At least one **Student Recommendation Form** should be submitted by a former employer, college instructor, or leader of a volunteer or civic organization with whom you have worked. One **Student Recommendation Form** may be submitted by a personal reference.

- * Recommendations should be typed and submitted by attachment in Word format or typed directly into the fillable form provided. Please have your recommender indicate your name in the subject line of the email.

Note: Student Recommendation Forms must be submitted directly by the recommender. Any recommendations submitted by students on behalf of the recommender will not be accepted.

Additional Information

- Applications may only be submitted via email to scholarships@uclaextension.edu.
- Applications will be accepted starting **Monday, April 1, 2019, at 8am through Monday, July 1, 2019, at 11:59 (PDT)**. **The deadline to apply is 11:59pm (PDT) on Monday, July 1, 2019.** Only complete applications will be considered.
- Submitted applications that are incomplete, late, or from students who are not eligible, will not be considered. Multiple submissions will not be reviewed. Applications will not be returned.
- Applicants selected for a scholarship will be notified via email by Lisseth Gutierrez. Scholarship recipients can utilize their awards to offset course fees **beginning in Fall Quarter 2019**.
- Students will have four years from the date of their award to utilize the full scholarship amount.
- Students must be enrolled in the Alcohol and Drug Abuse Counseling Certificate and have paid the certificate candidacy fee to be awarded the scholarship.

If you have questions about the Zappala Family Scholarship or the application process, please contact Lisseth Gutierrez at email scholarships@uclaextension.edu or by phone at (310) 825-7093.

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APPLICATION PACKET

The application packet consists of three parts:

1. The *Personal Information Form* (see page 2)
2. A *Personal Statement* (see page 3)
3. Two *Student Recommendation Forms* (see page 4)

Only complete application packets will be considered.

THE ZAPPALA FAMILY SCHOLARSHIP

For Students Enrolled in the Alcohol and Drug Abuse Counseling Certificate

**Personal Information Form
Open to New Students Registering for Fall Quarter 2019**

Applications will be accepted starting *Monday, April 1, 2019, at 8am through Monday, July 1, 2019, at 11:59pm (PDT)*.
Only complete applications will be considered.

Student's Name:

Last Name: _____ First Name: _____

Local Address:

Street Number: _____

City: _____ State: _____ Zip: _____

Daytime Telephone: _____ Email: _____

Status in Program: New applicant beginning in Fall 2019 (Note: Current Students are not eligible for the scholarship)

Acknowledgement and Personal Certification:

By providing my signature below and submitting this application to be considered for a UCLA Extension Zappala Family Scholarship, I certify that all information on this form is true, complete, and accurate, and that I am the author of the original **Personal Statement** included with this application. I also certify that I have read and understand the **Application Information for Students Registering for the Fall Quarter 2019 document**, which outlines the eligibility requirements for the Zappala Family Scholarship. I also give my consent for scholarship committee members to contact my references. Additionally, I give UCLA Extension permission to confirm my eligibility for the scholarship, share my application with the scholarship review committee, and utilize quotes from my **Personal Statement** in future marketing materials.

Student's Signature: _____ Date: _____

Personal Statement Zappala Family Scholarship Application

Student Applicant Name:

Last Name: _____ First Name: _____

Please write a 500-word Personal Statement using the space below. **Any Personal Statements that are longer than 500 words will be disqualified and will not be reviewed.** Personal Statements must be typed and should include:

- A well-written statement demonstrating the ability to communicate in writing
- Your career goals once the certificate program is completed
- Your steps taken to-date to achieve these career goals
- Your motivation for setting these career goals and how past experiences have influenced your plans

THE ZAPPALA FAMILY SCHOLARSHIP

For New Students Enrolling in the Alcohol and Drug Abuse Counseling Certificate

Student Recommendation Form

Thank you for agreeing to provide a recommendation for the student named below who is applying for the Zappala Family Scholarship through the UCLA Extension Alcohol and Drug Abuse Counseling Certificate.

- Recommendation forms should be sent directly to Lisseth Gutierrez by email to scholarships@uclaextension.edu. **Please include the student's name in the subject line.**
- All Student Recommendation Forms must be submitted by you as the recommender DIRECTLY to UCLA Extension. Do not give to the student to submit.
- This form includes fillable fields. Please directly type in your response on this form or submit an attached Word document, including the student applicant and recommender information. Hand-written recommendations will not be accepted.
- Recommendation forms will be accepted starting:
Monday, April 1, 2019, at 8am through Monday, July 1, 2019, at 11:59pm.

The deadline for submitting recommendation forms is 11:59pm (PDT) on Monday, July 1, 2019

Student Applicant Name:

Last Name: _____ First Name: _____

Recommender Name:

Last Name: _____ First Name: _____

Recommender Contact Information:

Email: _____ Phone: _____

Date: _____

Recommendation:

Please describe your relationship to the applicant and include the length of time you have known them. Please describe why this student is the ideal candidate to receive a Zappala Family Scholarship. Speak to their ability to successfully complete the program.